

MANSFIELD TOWNSHIP COMMITTEE MEETING

September 25, 2019

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Hayes, Mr. Farino, Mr. Misertino, Mayor Watters

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Hayes made a motion to approve the minutes from the regular meeting held on September 11, 2019, which was seconded by Mr. Misertino.

Ayes: Mr. Hayes, Mr. Farino, Mr. Misertino, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

Mr. Hayes made a motion to approve the minutes from Executive Session September 11, 2019, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mr. Misertino, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

BILL LIST:

Mr. Farino made a motion to approve the September 25, 2019 Bill List, which was seconded by Mr. Hayes.

Mr. Misertino asked if the bill for Recreation-Cheerleading is for one item or a number of items. Mrs. Mollineaux stated that this is for a number of new uniforms due to the team merge.

Mayor Watters needed clarification on the bills for the remobilization mechanical technician and start-up for the DPW generator. Mr. Hayes explained a problem with the PSE&G supply line not big enough for the start-up. They will have to come out again to restart and verify the voltage. Ms. Hrebenak stated there was a problem with the line from Elizabethtown Gas. Elizabethtown ran a line and Caterpillar came back to start the generator. Those costs are being

taken out of the grant.

Ayes: Mr. Hayes, Mr. Misertino, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: Mr. Farino

CLERK'S REPORT:

Ms. Hrebenak stated that the Township Committee was given a copy of an email request received from the Environmental Commission to hold a "Grow Your Mushrooms" educational event to be held at Hector Cafferata, Jr. Park on October 19, 2019. The time is to be determined. A motion is needed to approve this educational event.

Mr. Hayes made a motion to approve the "Grow Your Mushrooms" educational event, which was seconded by Mr. Misertino.

Ayes: Mr. Hayes, Mr. Farino, Mr. Misertino, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

Mr. Tarlowe, Environmental Commission Chair, stated they will be asking the Township to help advertise the mushroom event. Tentative start time of 11:00 am for the event. The Commission will advertise on the Mansfield Watch FaceBook group along with flyers throughout the town. Ms. Hrebenak will post it on the website and Google Groups.

FINANCE REPORT:

Mrs. Mollineaux stated that there is an Ordinance on the agenda for the Salary Ranges. She also stated that she has two matters for Executive Session dealing with contractual matters.

EMPLOYEES' REPORTS:

Mrs. Fascenelli reported on the TREX plastic program. Two collection boxes were delivered to Borealis and the gentleman was anxious for the employees to participate with the collection. The Township currently collected 237 lbs. toward the Trex bench.

Mrs. Fascenelli explained that the Green Team discussed a proposed project for the front of the Municipal Building such as an efficient landscape design. The proposal would be a contest for landscapers to come up with a design that is drought friendly with native plants to spruce up the front of the building area. Mrs. Fascenelli asked the Committee's approval to proceed and put together literature to send to landscapers. The competition will be posted on our website and residents can vote on which they like the best. The winner will have a plaque at the site

acknowledging their design. The Committee will determine if the landscapers will donate the plants or if the Township will buy them. Mrs. Fascenelli will present a draft of the literature to the Committee for their approval.

ENGINEER'S REPORT:

Mr. Kastrud reported that he and Mr. Snyder went through another eight (8) roads that need repairs. They both are scheduled to attend a Stormwater Mapping workshop tomorrow at the Highland's Council in Chester. But due to a family emergency, Mr. Snyder will be unable to attend. The Deputy Clerk, who has been working with Mr. Snyder, will attend in his place.

Mayor Watters spoke to Mr. Kastrud about the bridge on Valley Road that needs to be repaired. The Township was told that the county would be repairing the road and the new list of projects does not include this bridge.

Mr. Kastrud stated that he is unsure which bridge it is that Mayor Watters is speaking of.

Ms. Hrebenak stated that she would get Mr. Kastrud the information.

Mrs. Mora Dillon came into the meeting at 7:40 pm.

PUBLIC PORTION:

Carol Thompson, Route 57, went through her concerns with the junk yard across the street.

Joe Toscano, Route 57 Auto Salvage, spoke to the Township Committee in reference to the current complaints.

Mayor Watters opened the floor for residents to speak at the Public Portion, seeing none, Public Portion closed.

RESOLUTIONS:

**RESOLUTION # 2019-134
LIEN REDEMPTION**

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 25th day of September, 2019 that payment is to be made to the certificate holder as noted:

<u>Block</u>	<u>Lot</u>	<u>Address</u>	<u>Lienholder</u>	<u>Cert#</u>	<u>TOTAL REFUNDED</u>
1806	10	109 Highview Terr.	US BANK CUST FOR TOWER DB VIII TRUST 2018-1 50 South 16 th St./STE 2050 Philadelphia, PA 19102	18-00097	\$17,176.02 Lien \$14,900.00 Premium

Mr. Hayes made a motion to approve Resolution 2019-134, which was seconded by Mrs. Mora-Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora-Dillon, Mr. Misertino, Mayor Watters
Nays: None
Absent: None
Abstain: None

RESOLUTION # 2019 –135
REFUND OF OUTSIDE EMPLOYMENT OF OFF-DUTY POLICE
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, Communications Construction Group issued two checks in July 2019 for a total of \$ 4,800.00 for Outside Employment of Off-Duty Police (quasi-public matters) account with The Township of Mansfield, County of Warren,

WHEREAS, there is a remaining balance of \$ 50.00 in their account,

NOW, THEREFORE BE IT RESOLVED, that the Township Finance Office be authorized to refund the amount of \$ 50.00 to Communications Construction Group.

Mr. Hayes made a motion to approve Resolution 2019-135, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora-Dillon, Mr. Misertino, Mayor Watters
Nays: None
Absent: None
Abstain: None

RESOLUTION # 2019-136
HOMESTEAD BENEFIT REFUND
FOR TOTAL DISABLED VETERAN
TOWNSHIP OF MANSFIELD

WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has received a homestead benefit for the 2019 4th quarter taxes;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 25th day of September, 2019 that a refund payment is to be made to the resident as noted:

Block	Lot	Address	Resident	TOTAL REFUNDED
1805	6	127 Allen Rd. Hackettstown, NJ, 07840	William Riefler	\$257.07 Homestead Benefit Total Disabled Veteran

Mr. Hayes made a motion to approve Resolution 2019-136, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora-Dillon, Mr. Misertino, Mayor Watters
Nays: None
Absent: None
Abstain: None

**RESOLUTION # 2019-137
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY
OVERPAYMENT OF TAXES**

WHEREAS, the following property, Block 2501, Lot 2 located in the Township of Mansfield, County of Warren, State of New Jersey, has an overpayment of \$1255.34 for 2019 property taxes due to a lowered assessment;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 25th day of September, 2019 that the Tax Collector and Township Finance Office are hereby authorized to refund the following overpayment:

Patel, Prafulla & Rajiv/AMIN, A & D
84-3 Meeker Road
Bernardsville, NJ 07924

Refund: \$1255.34

Mr. Hayes made a motion to approve Resolution 2019-137, which was seconded by Mrs. Mora-Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora-Dillon, Mr. Misertino, Mayor Watters
Nays: None

Absent: None
Abstain: None

**RESOLUTION NO. 2019-138
TO AUTHORIZE THE REFUND OF PROPERTY TAXES
TOTAL DISABLED VETERAN**

WHEREAS, Jim J. Pene is the owner of real property located at 1423 Route 57, known as Block 1302.02 Lot 13, within the Township of Mansfield, County of Warren, State of New Jersey; and

WHEREAS, the owner of said property, Jim J. Pene has paid taxes for the 2019 3rd quarter and received a homestead benefit in the 4th quarter; and

WHEREAS, the owner of the aforementioned property is qualified as a totally disabled veteran as of August 5, 2019 and is therefore tax exempt creating an overpayment as set forth above; and

WHEREAS, NJSA 54:4-3.32 authorizes the 2019 refund of taxes paid from the qualifying date of the exemption, August 5, 2019;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that the tax payment in the amount of \$555.52 plus the homestead benefit amount of \$157.30 for a total of \$712.82 shall be refunded and shall be made payable to:

Jim J. Pene
1423 Route 57
Port Murray, NJ 07865

Mr. Hayes made a motion to approve Resolution 2019-138, which was seconded by Mrs. Mora-Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora-Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

ORDINANCES:

First Reading

ORDINANCE 2019-06

AN ORDINANCE TO AMEND CHAPTER 38-3 A OF THE CODE OF THE TOWNSHIP OF MANSFIELD

WHEREAS, the Township Committee of the Township of Mansfield is currently participating in a Shared Service for Fire Prevention Services; and

WHEREAS, there has been a request for an amendment to the fee schedule for certain sections of the code; and

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that the Code of the Township of Mansfield is hereby amended to include the following provisions regarding Non-Life Hazard fees.

Section 1

Chapter 38-3 of the Code of the Township of Mansfield is hereby amended as follows:

Adding to Section A:

R-1(as defined by Uniform Fire Code)	\$75.00
R-2(as defined by Uniform Fire Code)	See 12-3 E
R-3(as defined by Uniform Fire Code)	See 12-3 E
R-4(as defined by Uniform Fire Code)	See 12-3 E
R-5(as defined by Uniform Fire Code)	See 12-3 E

F- Agricultural Use Group

Initial Registration	\$75.00
Subsequent Annual Registration	\$50.00

Amending Section B-F as follows:

- B. Uses not classified above that are subject to the Uniform Fire Code shall be classified as business uses.
- C. Uses required to register with the state as life-hazard uses shall not be required to register under the section.
- D. Township owned buildings, buildings owned and occupied by municipal fire companies and/ or rescue squads, buildings owned and occupied by nonprofit religious organizations that are used solely for religious purposes, and buildings owned and occupied by nonprofit organizations used solely for nonprofit purposes shall be exempt from inspection fees.
- E. All residential uses except R-1 Uses shall be inspected in the common areas only and the fees established for the Common Areas Use Group shall apply.
- F. Failure to pay registration or permit application fee shall result in a penalty of double the outstanding registration fee, in addition to the initial registration fee.

This ordinance shall take effect immediately after passage.

Section 3

Any ordinance that is inconsistent with the foregoing shall be deemed repealed by this ordinance.

The ordinance failed to have a motion, the ordinance was not introduced.

ORDINANCE # 2019-07
AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARY AND HOURLY RATE FOR EMPLOYEES
OF THE TOWNSHIP OF MANSFIELD

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

SECTION 1, The salary and hourly rate of compensation for the following employees of the Township of Mansfield is determined to be as follows:

POSITION	RANGE
Recycling Attendant	\$ 30.00 / HR - \$ 55.00 / HR
Mechanic/Laborer	\$ 30,000.00 - \$ 62,000.00 annum

The above ordinance was introduced for First Reading by the Mayor and Township Committee of the Township of Mansfield, Warren County at the regular meeting held on September 25, 2019 and a Final Adoption at Public Hearing to be held October 23, 2019, at 7:30 p.m. at the Municipal Building in for said Township, at which time the public may comment.

Mrs. Mora-Dillon made a motion to introduce Ordinance 2019-07 with the adoption date of October 23, 2019, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora-Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

COMMITTEE PERSON COMMENTS:

Mr. Lavery stated discussion in Executive Session will include two contractual matters and one personnel matter.

Mr. Hayes made a motion to enter into Executive Session at 8:06 pm, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora-Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Return from Executive Session at 8:52 pm.

Roll Call: Mr. Hayes, Mr. Farino, Mrs. Mora-Dillon, Mr. Misertino, Mayor Watters

Mr. Lavery, Esq. stated they emerged from Executive Session at 8:52 pm, where they discussed one personnel matter and two contractual matters dealing with shared services. Copies of these minutes will be available at which time the Committee determines they are no longer a harm to the public interest.

Mr. Lavery called for a motion to issue a Rice Notice to the employee mentioned in Executive Session.

Mr. Hayes made a motion to issue a Rice Notice to the employee, which was seconded by Mrs. Mora-Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora-Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mrs. Mora-Dillon made a motion to advertise for a Part-time Tax Collector, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora-Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Hayes made a motion to adjourn at 8:53 pm.